



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Sep 20 2016 10:15AM - Regular School Board Meeting
<b>AGENDA ITEM</b>	OPEN ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b> <input checked="" type="radio"/> Yes <input type="radio"/> No

**ITEM No.:**  
**EE-4.**

**TITLE:**  
Recommendation of \$500,000 or Greater - 17-043B - Paper and Plastic Items for Cafeterias

**REQUESTED ACTION:**  
Approve the recommendation to award the above Invitation to Bid (ITB) - 17-043B. Contract Term: October 1, 2016, through March 31, 2018, 1 Year, 6 Months; User Department: Food and Nutrition Services; Award Amount: \$1,550,000; Awarded Vendor(s): 9 Vendors; Minority/Women Business Enterprise Vendor(s): Interboro Packaging Corporation; Olive Branch Products Packaging, Inc.  
See Supporting Document for continuation of Requested Action.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School of Broward County, Florida (SBBC), received fourteen (14) bids for 17-043B - Paper and Plastic Items for Cafeterias. The Food and Nutrition Services department purchases various paper and plastic cafeteria items to prepare, serve, and store food.  
A copy of the bid documents is available online at:  
[http://www.broward.k12.fl.us/supply/agenda/17-043B\\_Paper\\_and\\_Plastic\\_Items\\_for\\_Cafeterias.pdf](http://www.broward.k12.fl.us/supply/agenda/17-043B_Paper_and_Plastic_Items_for_Cafeterias.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$1,550,000. The funding source will come from Food and Nutrition Services' operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Continuation of Requested Action (2) Executive Summary (3) Recommendation Tabulation (4) Financial Analysis Worksheet (5) Survey

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Mary Mulder	Phone: 754-321-0215
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: \_\_\_\_\_

Signature  
\_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair